



KERALA AYURVEDIC STUDIES AND RESEARCH SOCIETY
KOTTAKKAL ,P.O EDARIKODE-676 501 ,MALAPPURAM DT, KERALA
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Approved by 80G(5)(vi) of the Income tax Act.1961
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QUOTATION NOTICE

Sealed quotations are invited for the supply of Photocopier Machine specified in the schedule below.

Specifications	Terms
1) Size: A3, 2)Speed 22 CPM and above 3) Functions: Copy, Push Scan, Duplex, Net Work Print 4) Memory : 512 MB and above 5) Processor : 600 Mhz and above	Agree to Buy back old Thoshiba e-Studio 167 (not working) Vendor should submit valid manufacture authorization letter for assure proper service support. Provide the extended manufacture warranty, if required

The envelopes containing the quotation should bear the superscription "**Quotation for the supply & installation of Photocopier Machine**" and should be addressed to **The Chief Executive Officer, Kerala Ayurvedic Studies & Research Society, Kottakkal, Edarikode.P.O, Malappuram – 676 501**. Intending tenderers may submit the quotations on their own papers.

Last date for receipt of quotations is **01/11/2021 at 4.00 PM**. Late quotations will not be accepted. The quotations will be opened at **11.00 AM on 02/11/2021** in the presence of such of the tenderers or their authorized representatives who may be present at that time. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

Details of the requirements and the conditions governing their supply can be obtained free on request from **The Chief Executive Officer, Kerala Ayurvedic Studies & Research Society, Kottakkal, Edarikode.P.O, Malappuram – 676 501 till 01/11/2021 at 4.00 PM**.

The acceptance of the quotations will be subject to the following special Terms & Conditions.

1. The tenderer should execute an agreement in a stamp paper worth of Rs. 200/- at his own cost.
2. No representation for enhancement of price once accepted will be considered during the currency of the contract.
3. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
4. Quoted price should be inclusive of all taxes including GST, transportation and other charges. No extra cost or charges under any circumstances.

5. No change in specification whatsoever is appreciated. Any change in the specification should be clearly mentioned in the quoted letter for verification purposes.
6. All the rules and regulations prevailing in Government Departments concerning purchase of stores as per the Stores Purchase Rules of Govt. of Kerala is applicable for this quotation/purchase.
7. Payment will be made only after satisfactory supply of items.
8. GST invoices in triplicate indicating clearly the bank account and IFS Code should be drawn on and forward for payment to the Chief Executive Officer, Kerala Ayurvedic Studies & Research Society, Kottakkal, Edarikod.P.O, Malappuram, Kerala – 676501 along with stamped pre-receipt.
9. The item should be supplied and installed within 2 weeks on receipt of confirmation order.

CHIEF EXECUTIVE OFFICER

Notice Board:- Kottakkal Municipality / Edarikode Grama Panchayath / KASRS / College / College Hospital /
Website: kasrs.org / kottakkalayurvedacollege.ac.in